

Regional Traffic Engineer  
Region No. \_\_\_\_\_  
Department of Transportation

Gentlemen:

The Town Board of the Town of \_\_\_\_\_, by a resolution adopted \_\_\_\_\_ (*Date*), and the County Superintendent of Highways of the County of \_\_\_\_\_, hereby request the Department of Transportation, pursuant to Section 1622.1 of the Vehicle and Traffic Law, to establish a lower maximum speed at which vehicles may proceed on \_\_\_\_\_, a **County Road / Town Highway (Circle One)** between \_\_\_\_\_ and \_\_\_\_\_.

Upon receipt of the notice that the regulation herein requested has been established, the \_\_\_\_\_ of \_\_\_\_\_, will provide, install and maintain signs in accordance with the Vehicle and Traffic Law and conforming to the Manual of Uniform Traffic Control Devices of the Department of Transportation.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Dated

\_\_\_\_\_  
County Superintendent

\_\_\_\_\_  
\_\_\_\_\_  
Comments by County Superintendent: